**Finance Accountant – Fixed-Term (3-6 months)**

UHI is a unique partnership of colleges and research institutions, committed to high-quality education and innovation. As part of our finance team, you’ll contribute to shaping the financial integrity and long-term sustainability of our university community.

This temporary role is a fantastic opportunity to join a collaborative team and contribute to the accurate and timely production of the University of the Highlands and Islands' statutory accounts. You'll be working at the heart of our finance operations, supporting year-end processes, external audits, and critical statutory returns.

The team provides the core transactional and financial operations including payroll and tax matters and fulfilling external reporting and statutory requirements including allocating grant funding across the university partnership for both higher and further education.

Applicants must have a strong understanding of UK financial reporting standards, particularly FRS 102 as well as experience in preparing or supporting the production of statutory accounts. Excellent analytical skills and attention to detail is essential.

A detailed job description and person specification for the post are attached.

We particularly welcome applications from those with experience of working in remote and rural areas and or the community setting

Applicants with informal questions are encouraged to contact Tim Miles, Finance Manager, by email to tim.miles@uhi.ac.uk.

**Applicants from those interested in secondment are welcome**.

**Pay and Benefits**

This role is linked to grade 6 on the UHI payscale.

The starting salary for this position will normally be in the range £31,288 - £37,324 per annum pro- rata. For exceptional candidates a higher salary up to the top of the grade (currently £39,991 per annum) may be available.

This post is fixed term for 3-6 months. There is no guarantee of further employment after the expiry of this term.

The workplace pension scheme we provide to workers at grade six and above is the Universities Superannuation Scheme (USS). This is a qualifying pension scheme, which means it meets or exceeds the government’s standards. Full information on the scheme can be found at <http://www.uss.co.uk/Pages/default.aspx>

Full-time posts carry a total of 39 days leave per annum (pro rata for part-time posts). It is practice that, with the exception of a Christmas and New Year closure, leave may be taken at any time of year, subject to the requirements of the post and department and with the permission of your line manager.

**Recruitment Process**

When completing the application form please ensure that you clearly evidence how you meet the selection criteria identified on the relevant person specification.

**The deadline for submitting your application is 3 September 2025 at 11.59pm.**

**Shortlisting will take place the week commencing 8 September 2025.**

**Interviews will be held by videoconferencing on to be confirmed.**

If you have any queries regarding our recruitment and selection process, or if you would like to request any reasonable adjustments to either the recruitment process or the prospective job, please contact the HR team as soon as possible.